****

REF No\_\_\_\_\_\_\_\_

**Carmarthenshire Welsh Church Fund**

**Application for Funding**

* **This application is to be completed in conjunction with the criteria guidance document.**
* **Applications must include all supporting documentation related to the project and will not be accepted should any necessary evidence or documentation be absent.**
* **The degree of support to be offered will be at the discretion of Carmarthenshire County Council.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Organisation Name** |  | | |
| **Two Contact Names**  **&**  **Addresses** |  |  | |
| **Telephone No** |  | |  |
| **Email** |  | |  |
| **Project Title**  **Project Address (if different from above)** |  | | |
|  | | |
| **Ward** |  | |

**1A. Please provide the Status of your organisation? (If you are a Charity please provide your reference number)**

|  |  |  |
| --- | --- | --- |
|  | | |
| **Name of Organisation’s**  **Financial Account** |  | |
| **Sort Code** |  |
| **Account Number** |  |

**How many authorised people have to sign to pay money out of this account?**

|  |  |  |
| --- | --- | --- |
| **Name(s) & Position** | **1** | |
|  | **2** | |
|  | **3** | |
| **Can your organisation reclaim VAT?** | **Yes 🞏**  **No 🞏** | **VAT Reference No:** |

**1B. What is your project idea and what will the grant be used for?**

|  |
| --- |
|  |

**2A. Please indicate which of the following themes your project addresses:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Recreation** | **🞏** | **Education** | **🞏** | **Health** | **🞏** | |
| **Community Benefit** | **🞏** | **Relief of poverty** | **🞏** | **Culture** | | **🞏** |
| **2B. Tell us how your project contributes to the Welsh Church Fund** | | | | | | |
|  | | | | | | |

**2C. What Community Benefit will your project deliver.**

|  |
| --- |
|  |

**2D. What is your Evidence of Need for your project and who have you consulted with?**

|  |
| --- |
|  |

**3. Financial – Project Costs**

**Please provide details of your total project cost:**

|  |  |  |  |
| --- | --- | --- | --- |
| Capital Items | Net | VAT | Gross |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
| **Capital Total** |  |  | **£** |
| Revenue Items | Net | VAT | Gross |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
|  |  |  | £ |
| **Revenue Total** |  |  | **£** |
|  |  | **Total (A)** | **£** |

**4A. Match Funding**

**How much match funding are you able to contribute? If applied for other grants, please state the source? All match funding must be cash match funding, in kind will not be considered.**

**Source Status (e.g. secured / applied for) Total**

|  |  |  |
| --- | --- | --- |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  | **Total (B)** | **£** |

**4B. Funding Package (A – B = C)**

**A: Total project cost B: Match funding C: Grant amount requested**

|  |  |  |
| --- | --- | --- |
| **£** | **£** | **£** |

**4C. Resources of the Organisation**

**Please also provide annual accounts and /or projected cash flow amounts**

|  |  |
| --- | --- |
| Assets | £ |
| Annual Income | £ |
| Annual Expenditure | £ |

**4D. Grant Aid**

**Please list all non CCC grant aid you have received in the last 3 years.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Funding Body** | | **Amount Awarded** |
|  | | £ | | |
|  | | £ | | |
|  | | £ | | |
|  | | £ | | |
|  | | £ | | |

**4E. How many CCC grants is the project/activity receiving and please list the Departments the funding has come from?**

**Year Department Amount Awarded**

|  |  |
| --- | --- |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |

**5A. Future Sustainability**

**Who will be responsible for future maintenance and liability of your project, please tell us how your project will be financially sustainable in the future?**

|  |
| --- |
|  |

**5B. What are the intended roles and responsibility of individuals in your organisations to manage and deliver the project?**

|  |
| --- |
|  |

**5C. Outputs**

|  |  |
| --- | --- |
| Number of new volunteers |  |
| Number of jobs created |  |
| Number of jobs safeguarded |  |
| Number of new services available |  |
| Number of physical improvements |  |
| Number of environmental improvement schemes |  |
| Number of new community assets |  |

**5D. How will you monitor, evaluate and evidence the project outputs and the effects of your project in the community?**

|  |
| --- |
|  |

**5E. How will you effectively market and promote your project and the financial support you may receive?**

|  |
| --- |
|  |

**5F. If your application is for a capital project please provide proof of Land Ownership or Lease Agreement**

|  |  |
| --- | --- |
| **Lease agreement Yes 🞏 No 🞏** | **Ownership Yes 🞏 No 🞏** |

**We are aware that, for properties constructed or improved as part of a scheme administered by Carmarthenshire County Council, the authority will seek to register an interest in the grant-aided property with the Land Registry by either a Restriction or a Legal Charge. Yes 🞏**

**5G. Is there any further information that would be useful for the assessment panel to consider?**

|  |
| --- |
|  |

**The information in this application form will be held by the Authority in its records. Information given will also be used by officers of the Authority for monitoring, review and analysis of its Grant Schemes.**

**Application Checklist and Supporting Documentation**

|  |  |  |
| --- | --- | --- |
| **Copy of Governance Document (e.g. constitution)** |  | **🞏** |
| **Accounts and/or Projected Cash-Flow Forecast/Bank Statements** |  | **🞏** |
| **Equal Opportunity Policy** |  | **🞏** |
| **Environmental Policy / Statement** |  | **🞏** |
| **Welsh Language Policy** |  | **🞏** |
| **Insurance Certificates, schedule of covers incl. Public Liability** |  | **🞏** |
| **Evidence of Need Information** |  | **🞏** |
| **Support letters** |  | **🞏** |
| **ICT Policy/Digital Inclusion** |  | **🞏** |
| **Business Plan** |  | **🞏 🞏** |
| **Quotations for Work** |  | **🞏 🞏** |
| **Proof of Ownership** |  | **🞏 🞏** |
| **Signed Lease Agreements** |  | **🞏 🞏** |
| **Landlord Consents** |  | **🞏 🞏** |
| **Maintenance Agreements** |  | **🞏 🞏** |
| **Licences** |  | **🞏 🞏** |
| **Listed Building Consent** |  | **🞏 🞏** |
| **Planning permission** |  | **🞏 🞏** |
| **Environmental Consent** |  | **🞏 🞏** |
| **Conservation Consent** |  | **🞏 🞏** |
| **Highways Consent** |  | **🞏 🞏** |
| **Building Regulations** |  | **🞏 🞏** |
| **Child Protection Policy** |  | **🞏 🞏** |
| **Protection of Vulnerable Adults Policy** |  | **🞏 🞏** |
| **Other (Please List)** |  | **🞏 🞏** |
|  |  |  |
|  |  |  |
|  |  |  |

**Declaration**

**I declare that the information given on this form is accurate and true.**

**Please provide 2 signatures on behalf of group**

**Signatory 1 Signatory 2**

|  |  |  |
| --- | --- | --- |
| **Signature** |  |  |
| **Print Name:** |  |  |
| **Position within the Group:** |  |  |
| **Date:** |  |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |

**Please return to:**

**Carmarthenshire Welsh Church Fund**

**Bureau**

**Carmarthenshire County Council**

**County Hall**

**Carmarthen**

**Carmarthenshire**

**SA31 1JP**

**E-mail:** [**Bureau@carmarthenshire.gov.uk**](mailto:Bureau@carmarthenshire.gov.uk)

**Tel: 01269 590216**

Carmarthenshire County Council (the Bureau) collects personal data about you using this form so that we can deal with your application.  To find out more about how we use your information, please contact Data Protection Officer, Carmarthenshire County Council, County Hall, Carmarthen, SA31 1JP. Email: [dataprotection@carmarthenshire.gov.uk](mailto:dataprotection@carmarthenshire.gov.uk)

Tel: 01267 224127 to obtain our Privacy Notice, or visit our website [www.carmarthenshire.gov.wales](http://www.carmarthenshire.gov.wales)

‘Mae croeso i chi gysylltu gyda’r cyngor trwy gyfrwng y Gymraeg neu’r Saesneg.

You are welcome to contact the council through the medium of Welsh or English’