



TRANSFER OF HACKNEY CARRIAGE/PRIVATE HIRE VEHICLE

For Office Use only

Date Application Received	
Fee Received	Amount £ cash/cheque/other Receipt Number:
Documents Required	Registration Document/ Proof of Sale Yes/No Insurance Document Yes/No

Name.....

Address.....

Telephone Number Mobile Tel No

E-Mail

I hereby give notice that I have purchased Hackney Carriage/Private Hire Vehicle

Licence No:.....

Make/Model:.....

Registration:.....

From (previous Owner).....

Address:.....

I confirm that I have sold HC/PHV No.....to.....on the...../...../.....

Signed:.....(Person Selling the Vehicle)

The application must be accompanied by:-

Transfer fee of £24.00

Valid Insurance Document

Vehicle Registration Document / Bill of Sale

(Please complete overleaf)

Is the vehicle Wheelchair accessible **Yes/No**: Does it have lifting equipment **Yes/No**

If vehicle is wheelchair accessible, please provide the contact telephone number to book this vehicle, this contact number will be displayed on the Council's Website:

.....

If the vehicle is a Hackney Carriage, please complete the following questions:

- 1) Where do you intend to use the vehicle to ply for hire
- 2) Do you intend for the vehicle to be used (either entirely or predominately) for Private Hire work outside the County

Signed:.....Date:.....

As a public body, we are under a duty to protect the public funds that we administer, and to this end may use the information you have provided on this form for the prevention and detection of fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information see the Council's website or contact this department.

Privacy Notice

The proper handling of personal information by Carmarthenshire County Council is very important to the delivery of our services and maintaining public confidence.

Personal data is any information that relates to a person who can be directly or indirectly identified from the information. The terms 'information' and 'personal data' are used throughout the privacy notice and have the same meaning.

To ensure that the Council treats personal information correctly, we seek to adhere in full to the requirements of Data Protection legislation. To view the Licensing Privacy Notice please visit: www.carmarthenshire.gov.wales/home/council-democracy/data-protection/privacy-notices/licensing/

For further information see the Council's website or contact this department

Carmarthenshire County Council is required by law to share data with The Department for Environment, Food and Rural Affairs to create a database of licensed vehicles to support the operation of charging clean air zones by local authorities or other air quality plans. Please see <https://www.gov.uk/government/publications/air-quality-taxis-and-private-hire-vehicles-phvs-database-guidance> for further information.

The application can either be submitted at one of the Council's Customer Service Centres at:

- The Hub, 41 Quay Street, Ammanford, SA18 3BS
- 3 Spilman Street, Carmarthen, SA31 1LE
- The Hub, 36 Stepney Street, Llanelli, SA15 3TR

Or by post to: Department for Communities
Carmarthenshire County Council
3 Spilman Street
Carmarthen, SA31 1LE

January 2020