

Building Notice

Replacement windows, certain doors & rooflights to dwellings



The Building Act 1984
The Building Regulations 2010

Building Control Unit
Carmarthenshire County Council

PLEASE TYPE OR USE BLOCK CAPITALS	Application No: <i>(Office use only)</i>
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This notice should be used to notify the Council of your intention to install replacement windows and certain doors. If however your contractor is registered with the FENSA self-certification scheme, the contractor may certify that the work complies with the relevant regulations and you will not need to notify the Council. **For non-domestic buildings please use the 'Full Plans' application form.**

1. Applicant's Details		2. Agent / Installer's Details (if applicable)	
Name:		Name:	
Address:		Address:	
Postcode:		Postcode:	
Tel:		Tel:	
Email:		Email:	
3. Address of property to which this notice relates:			
Address:			
Postcode:		Grid Ref: _____	
4. Proposed work: installation of replacement windows / doors / rooflights <i>(delete as appropriate)</i>			
5. Location and number of windows or door being replaced. Advising if the style is to be modified significantly: <i>(Please enter location or replacement frames in the table below)</i>			
Orientation	Window/s	Door/s	
Whole house			
Front elevation			
Right side elevation			
Left side elevation			
Rear elevation			
6. Please advise if you intend to modify the window style significantly (see 8(v) overleaf) Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(If Yes please give details)</i>			
7. Charges: Total Fee for Work: £ _____ <i>(See reverse of this form for the fees)</i>			

8. Statement: (Your installer should be able to advise on these matters)

Having read the attached guidance notes I confirm the following:

- (i) The replacement will achieve a Uvalue of $2.0w/m^2$
- (ii) Glazing within critical locations will be replaced with safety glass
- (iii) Existing measures for background and natural ventilation will be retained
- (vi) Existing measures for means of escape from relevant rooms will be retained. (If the window pattern is to be changed this may affect means of escape)
- (iv) Open flue appliances affected by the window/door replacement will be checked for adequacy of combustion air supply by a suitably qualified person
- (v) If necessary, a suitable means of structural support will be provided above the replacement window/door
- (vi) Where the dwelling was required to be constructed to provide an easily accessible threshold at entrance doors this will be retained
- (vii) This notice is given in relation to the building work as described and is submitted in accordance with Regulation 13.

Signed: _____

Date: _____

If you have any queries regarding replacement of windows and doors please contact us below or alternatively please visit our extensive website at the following address:-

www.carmarthenshire.gov.uk/replacementwindowsanddoors

Please return the form and relevant Fee to:

Carmarthenshire County Council
Building Control Unit, Planning Services
Civic Offices
Crescent Road
Llandeilo
SA19 6HW

Tel: 01267 246044

Email: building.control@carmarthenshire.gov.uk

Web: www.carmarthenshire.gov.uk/buildingcontrol

Charges:

	Total
Domestic window replacement (non Competent Persons Scheme)	£214.00
	Inclusive of VAT @ 20%

For non-domestic buildings please use the 'Full Plans' application form.

Notes: Proving compliance

There will be two ways to prove compliance:-

- a certificate showing that the work has been done by an installer who is registered under the FENSA scheme or
- a certificate from Building Control saying that the installation has approval under the Building Regulations

The FENSA Scheme is a scheme that will allow installation companies that meet certain criteria to self-certify that their work complies with the Building Regulations.

This scheme has been set up by the Glass and Glazing Federation, in association with all key stakeholders and meets with central Government approval. FENSA will inform Local Authorities of all completed FENSA installations and issue certificates to the householder.

