

Governor Training Programme 2018-2019

Mandatory Training



Induction training for governors

All newly appointed or elected governors, except headteachers, must attend this training within one year of their appointment or election.

Governors who do not attend this training within the specified period are automatically suspended. If the governors do not complete the training within a six month suspension period they are automatically disqualified from continuing in office as a governor.

Induction training for governors is vital if they are to understand their role and the parameters of their responsibilities.

The induction training will help ensure that new governors:

- Have the necessary knowledge and understanding to begin to fulfil their role effectively as a governor and to support their school in raising standards;
- Are aware of national and local education issues and their impact on governing bodies;
- Recognise the importance of training and the need to develop their skills and take advantage of other opportunities available to them;
- Develop confidence to enable them to take a full and active part in the role of the governing body.

The training will also reflect the legislative framework for school governance in Wales, and will focus on what should be expected from governors in meeting the requirements of the law and raising standards and school improvement. It will also explain a governor's strategic role and how this supports and challenges the work of the school and the senior leadership team; their role in setting policies and targets and how these should be monitored and evaluated and how and to whom governors are accountable.



Understanding school performance data

All governors, except headteachers, must attend this training within one year of their appointment.

Governors who do not attend this training within the specified period are automatically suspended. If the governors do not complete the training within a six month suspension period they are automatically disqualified from continuing in office as a governor.

An understanding of the data relating to their school is essential for governors to effectively carry out their key roles of strategic planning, target setting, monitoring and evaluation and accountability.

The school performance data training will develop governors' understanding of the data which is now routinely provided by and for schools and how to use the data to improve school performance. Being able to analyse school performance data and drill down to the core information will enable governors to make comparisons and bench mark how their school is performing compared to other schools in similar circumstances.

Learning about school data and understanding what it means for the school and what needs to be done to raise standards should give governors the confidence to ask challenging questions of the headteacher and school leadership team in order to improve performance and pupil attainment.



Training for Chairs

All newly appointed Chairs must attend this training within six months of their appointment as Chair.

Any Chair of governors who does not attend the Training for Chairs within six months of their appointment will immediately cease to hold office as a Chair. If that governor wishes to stand again for election as Chair of governors they will be required to complete the Chair training before they are eligible to be elected as Chair.

The mandatory Training for Chairs will reflect the current legislative framework for school governors in Wales and will clearly define what is expected from a Chair of governors, including providing a clear lead in organising the work of the governing body; focusing governing body discussions on their strategic role and their role in raising school performance; and acting as critical friend.

Specifically, the training will:

- Provide Chairs with the knowledge and understanding required to fulfil their role effectively to support school improvement, raise standards of performance; ensure pupils' wellbeing and improve the quality of education being provided
- Develop and enhance their understanding of the role of an effective Chair in leading the governing body;
- Enhance their confidence and leadership skills and their ability to develop effective relationships with the head teacher enabling them to offer challenge and support to the school
- Provide them with an awareness of national and local educational issues and their impact on governing bodies, and help them to recognise the importance of training and the need to develop their skills and those of the wider governing body and take advantage of other training opportunities available to them.

Aspiring Chairs of governors or vice Chairs of governors are able to complete the mandatory Chair training if they wish. If these governors become Chairs within two years of attending the training they will not be required to attend the training again.

Safeguarding

Link governors with responsibility for overseeing child protection arrangements and Chairs of governing bodies (who may be in the position of receiving concerns or allegations) should attend this course within one year of their appointment and then once every three years.

This training will develop awareness of:

- The legislative framework within which children's welfare is safeguarded and promoted;
- The essential safeguarding procedures that should be in place within the school;
- The role of the link governor in ensuring these procedures are in place and implemented.



Induction training for governors

Date	Venue	Language	Time
02.10.18	Gwendraeth Hall, Heol Cwmmawr, Drefach SA14 7AA	Welsh	18:30 - 20:30
14.11.18	Bryn Primary School, Bryn, Llanelli, SA14 9TT	English	18:30 - 20:30
06.02.19	Griffith Jones Centre, St Clears SA33 4BT	Welsh with translation	16:00 - 18:00
09.05.19	St. David's Park, Building 2, Room 5**	English	14:00 - 16:00

Understanding school performance data

Date	Venue	Language	Time
19.09.18	Llandybie Primary School, Llandybie, SA18 3JB	English	18:30 - 20:30
16.10.18	St. David's Park, Building 2, Room 5**	Welsh	16:00 - 18:00
15.01.19	Ysgol Pen Rhos, Llanelli, SA15 2NG	English	18:30 - 20:30
06.02.19	Griffith Jones Centre, St Clears SA33 4BT	Welsh with translation	14:00 - 16:00
09.05.19	St. David's Park, Building 2, Room 5**	English	16:00 - 18:00
12.06.19	Gwendraeth Hall, Heol Cwmmawr, Drefach SA14 7AA	English	18:00 - 20:00

** St. David's Park, Carmarthen SA31 3HB

Training for chairs

Date	Venue	Language	Time
13.09.18	Gwendraeth Hall, Heol Cwmmawr, Drefach SA14 7AA	Welsh with translation	18:30 - 20:30
19.02.19	St. David's Park, Building 2, Room 7**	English	16:00 - 18:00

Safeguarding

Date	Venue	Language	Time
26.09.18	Gwendraeth Hall, Heol Cwmmawr, Drefach SA14 7AA	English	18:30 - 20:30
18.10.18	Gwendraeth Hall, Heol Cwmmawr, Drefach SA14 7AA	Welsh	18:30 - 20:30

To book a place on one of the above training sessions, please email governance@carmarthenshire.gov.uk or contact us by telephone on 01267 246667. In order to facilitate arrangements, the closing date for bookings will be 5 working days prior to the training session.

Please note, if you are booking a place on a session advertised as 'Welsh with translation', please indicate if you will require the use of translation equipment. Due to costs involved, if we have not received notification that translation equipment is required by any of the attendees, translation equipment will not be provided at the session.

