



Application for Wales High Street and Retail Rates Relief scheme 2019/20

1. Account details for which relief is being claimed

Rate Account Number _____

Full Name of Ratepayer _____

2. Address of property for which relief is being claimed

3. Ratepayer's address (if different to above)

4. Please confirm how the property is used, e.g. butcher, travel agent etc.

5. I can confirm that my property/properties is/are wholly or mainly used for one of the categories listed on the Wales High Street Rates Relief Guidance.

Yes

No

If your property is not used for one of the purposes listed in the High Street Rates Relief Guidance, but you believe that you may still qualify for the relief, please detail below the type of business that is conducted from the property. It may be necessary for the council to inspect your property to clarify this.

State Aid

State Aid law is the means by which the European Union regulates state funded support to businesses. Providing discretionary relief to ratepayers is likely to amount to State Aid. Please complete the declaration overleaf.

In terms of declaring previous De Minimis aid, we are only interested in public support which is De Minimis aid (State Aid received under other exemptions or public support which is not State Aid does not need to be declared).

6. Has your company or business received more than €200,000 in state aid including Retail Rate Relief in the last three years? Please tick the relevant box.

YES

NO

7. State Aid De Minimis Declaration

The award of this relief must comply with the EU law on State Aid. Under the De Minimis Regulations (EC 1407/2013) the ratepayer named overleaf should not receive more than €200,000 in total of De Minimis aid, including any retail relief awarded for this property, within the **current financial year or the two previous financial years.**

Please give details below of any De Minimis aid received for the current financial year or the two previous financial years:

Amount of De Minimis Aid	Period aid granted for	Organisation providing aid	Nature of aid

Should your circumstances change and you no longer meet the qualifying criteria, you must notify us so that the High Street Rates Relief can be reviewed from the date the change occurred.

8. Declaration:

By signing the form you agree that, to the best of your knowledge, the information contained on the form is complete and is not false. Wilfully making a false statement on the application form is an offence and may result in us taking legal action against you.

I declare that:

- I am authorised to sign on behalf of the ratepayer named overleaf.
- The form is completed correctly, to the best of my knowledge.
- The ratepayer named overleaf shall not exceed its De Minimis threshold by accepting any retail relief granted.

Full Name _____

Signature _____ Date _____

Position in Organisation _____

Telephone Number _____

Email Address _____

Please return the completed form to: **Business Rates, Ty Elwyn, Llanelli, SA15 3AP**

Or via email - rates@cardiffshire.gov.uk

For more information or advice, please contact the Business Rates Section via telephone on 01554 742330, or email: rates@cardiffshire.gov.uk