



Carmarthenshire County Council's Scrutiny Function

ANNUAL REPORT 2018/19

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Foreword

Welcome to this year's Annual Report into how the various Scrutiny Committees work within the Council. All Scrutiny Committees have been working hard over the past municipal year (2018/2019) and are now looking at their forward work programmes for the coming year (2019/2020). I hope this report gives you a useful insight into what is going on within the scrutiny function of Carmarthenshire County Council

Each committee has its own area of responsibility. Members of the Policy and Resources Scrutiny Committee will continue to look at our involvement in the Swansea Bay City Deal through the Llanelli Life Science and Wellbeing Village, together with how our arm's length companies are performing.

The Social Care and Health Scrutiny Committee did an excellent Task and Finish Group review over the past year looking into loneliness. The Committee's findings have subsequently been presented to the Executive Board of the Council and were received with great interest. The Local Development Plan (LDP) sets out proposals and policies for the future use of all local land between 2018-2033 and continues to be looked at by the Community Scrutiny Committee. The Environmental & Public Protection Scrutiny Committee have been analysing how the maintenance of hedges and verges throughout our county are managed amongst other things. Following on from the Education & Children Scrutiny Committee's work on early years provision last year they have continued to visit as many of our schools as they could fit in to understand their issues and concerns.

Every quarter all the Chairs and Vice-Chairs meet and we are currently reviewing the following areas:

- 1) the ability to webcast meetings;
- 2) how budget figures can be presented to Scrutiny Committees in a more timely manner;
- 3) how exempt/confidential information is disseminated to Scrutiny Committees.

The Wales Audit Office looked at Carmarthenshire's scrutiny function during the past year and we have begun making in roads into some of their suggestions to make the scrutiny function even better here in Carmarthenshire.

Member and officer development is also key to successful scrutiny and the Chairs and Vice Chairs Forum agreed this year that more member training needs to be devised and also specialised scrutiny training for officers should be looked at.

Finally I would like to thank all the officers who have provided support, advice and guidance throughout the year, particularly those in the Democratic Services Unit.

Cllr. Giles Morgan
Chair of the Chairs and Vice-Chairs of Scrutiny Forum
Carmarthenshire County Council's Scrutiny Champion

Scrutiny in Carmarthenshire

Scrutiny plays a key role in improving the services that the people and children of Carmarthenshire use. The majority of decisions are made by the Executive Board of 10 County Councillors. Scrutiny offers the other 64 Councillors an opportunity to influence those decisions and act as a 'critical friend'. It is also useful in ensuring that Council policies respect current priorities, as well as promoting efficiency and encouraging effective partnership working with external bodies. Scrutiny Committees' main roles and responsibilities are to:

- Examine how well the Executive Board and Council are performing.
- Hold the Executive Board to account and seek to promote open and transparent decision-making.
- Monitor the performance of the Council's services and functions.
- Review decisions made by the Executive Board where appropriate.
- Assist the Executive Board in the development, monitoring and review of policy.
- Scrutinise, as a key element of the consultation process, the proposed revenue budget strategy and capital investment programmes.
- Enable the participation of external organisations and partners in consideration of issues that may impact upon the delivery of Council and countywide priorities.

All non-executive councillors can be appointed to at least one Scrutiny committee, depending on their specialist interests or expertise.

Carmarthenshire County Council has 5 Scrutiny Committees:

- Community
- Education & Children
- Environmental & Public Protection
- Policy & Resources
- Social Care & Health

The Committees normally meet 8 times a year on a 6 weekly basis to consider issues and reports included in a scrutiny forward work programme, which is developed at the beginning of the municipal year. Additional meetings are sometimes arranged if required and special or joint meetings may be held to consider urgent or cross-cutting issues.

The Scrutiny Committees are politically balanced to reflect, as far as possible, the political composition of the Council as a whole. The Chairs and Vice-Chairs of Scrutiny Committees are appointed at the beginning of each municipal year for a period of one year (e.g. May 2018 to April 2019) by Council. They also participate in the Chairs and Vice-Chairs of Scrutiny Forum, which meets on a quarterly basis to oversee the strategic direction of Scrutiny.

The Scrutiny Committees

Standard Scrutiny Monitoring Reports / Items

All Scrutiny Committees receive the following monitoring reports as standard and have previously agreed the frequency and format of these reports:-

Performance Monitoring Reports – One of the principal roles of a Scrutiny Committee is to monitor the performance of services and functions under its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports, which provide a balanced picture of performance. In addition, the Committees receive business plans and compliments and complaints monitoring information.

Revenue & Capital Budget Monitoring Reports – Each Scrutiny Committee receives half-yearly reports on the revenue and capital budgets for the services within their remit.

Actions & Referrals Updates – During the course of the municipal year several recommendations and requests for additional information are made by Scrutiny Committees to assist them in discharging their scrutiny role. Quarterly Action and Referral Reports are produced to provide an update on progress against the recommendations and actions requested.

Community Scrutiny Committee

The Community Scrutiny Committee has 13 Members and its remit covers:

- Housing – Social and Private Sector
- Planning Policy
- Community Regeneration including Physical and Rural Development
- Economic Development
- European and Externally Funded Programmes
- Libraries
- Arts and Theatres
- Museums and Archives
- Countryside Facilities
- Sports, Leisure and Recreation

Committee meetings – During 2018/19, in addition to its regular monitoring reports, the Committee considered reports on a wide range of topics including:-

- Draft Local Development Order – Llanelli Town Centre
- Carmarthenshire Arts Strategy
- Annual Monitoring Report 2017/18 – Carmarthenshire Local Development Plan
- Complaints & Compliments Annual Report 2017/18
- Annual Performance Report (Planning)
- Revised Carmarthenshire Local Development Plan 2018-2033 Draft Preferred Strategy
- Regional Homelessness Strategy
- Departmental Business Plans 2019/20-2022
- Carmarthenshire Highways Design Guide

- Housing Revenue account and Housing Rent Setting 2019/20
- Carmarthenshire Homes Standard Plus (CHS+) 'Delivering What Matters'
- Our Approach to Tenant Involvement
- Llanelli Life Science and Well-Being Village – Update
- Universal Credit Full Programme Roll Out in Carmarthenshire
- Welsh Library Standards
- Fire Safety Management in Sheltered Housing and General Needs Blocks of Flats
- Draft Supplementary Guidance Wind and Solar Energy
- Corporate Strategy 2018-2023 – Draft Update June 2019

Task and Finish Review – The Committee established a Task and Finish Group to review the provision of affordable bungalows within Carmarthenshire. The Group's first meeting was held in October 2018 with four meetings held up to April 2019 considering a wide range of issues and information on the provision of Council social housing. The Group's investigations were still on-going at the end of April 2019 with an anticipated final report detailing conclusions and recommendations to be presented to the Committee for consideration and submission to the Executive Board during the 2019/20 municipal year.

Site Visits – The Committee undertook site visits to the following facilities:-

- Abergwili Musuem
- Carmarthen Library
- RNLI Life Saving Centre in Burry Port
- Pembrey Country Park

Development Sessions – In addition to those development sessions listed on pages 11 and 12 to which all members were invited, the Committee also attended departmental budget seminars.

Education & Children Scrutiny Committee

The Education & Children Scrutiny Committee has 19 Members, five of which are co-opted Members. Only the Education & Children Scrutiny Committee has co-opted Members and they represent:

- Parent Governor Member for Area 1 – Dinefwr
- Parent Governor Member for Area 2 – Carmarthen
- Parent Governor Member for Area 3 – Llanelli
- Roman Catholic Church Representative
- Church in Wales Representative

The Committee's remit covers:

- Educational Standards & School Performance
- Inclusion & Additional Learning Needs
- Welsh Medium Education
- School Modernisation
- Adult Community Learning
- Youth Services

- Youth Offending
- School Meals
- Children's Services including Social Services & Family Support Services

Committee meetings – During 2018/19, in addition to its regular monitoring reports, the Committee considered reports on a wide range of topics including:-

- MEP Proposal to Increase the Capacity of Gorslas Community Primary School from 110 to 210
- MEP Proposal to Provide Nursery Education at Ysgol Parc y Tywyn by Increasing its Age Range from 4-11 to 3-11
- TIC Programme for Schools
- ALN Transformation Programme Update
- Music Service Update – July 2018
- Approaches to Securing 'Positive Behaviour' in Carmarthenshire Schools
- Supporting Progression into Teaching, Leadership Roles and Headship
- Elective Home Education: Cabinet Secretary's Response to Correspondence
- Implementing ERW Core Support Visits and Schools Causing Concern
- Referral from the Social Care & Health Scrutiny Committee – Young Carers and Adult Carer Services
- Provisional Examination and Teacher Assessment Results and Provisional School Attendance Data
- Formula Funding for Schools
- Early Voluntary Retirement and Redundancy Budget
- Carmarthenshire Admissions Forum – Review of Admission Round 2018/19 and Admission Arrangements for 2019/20 and 2020/21
- MEP – School Organisational Code 2018
- ERW Business Plan 2018/19
- School Performance and Achievement 2017/18
- MEP Progress Report to December 2018
- Adult Community Learning
- Healthy Schools Initiative
- Welsh in Education Strategic Plan
- Draft Equality and Wellbeing Strategy
- MEP – Proposal to Change the Nature of Provision at Ysgol Rhys Pritchard, Ysgol y Ddwylan, Ysgol Griffith Jones, Ysgol Llangynnwr and Ysgol Llys Hywel
- National Adoption Service Annual Report
- Children First
- Annual Report on Corporate Parenting Activity

Task & Finish Review – The Committee agreed to establish a Task and Finish Group to review Early Years Education, Childcare and Play in Carmarthenshire in March 2018. The Group's findings were presented to the Committee in April 2019 where it was resolved to forward the report to the Executive Board for approval.

Site visits – The programme of school visits commenced in the 2009/10 municipal year and by the end of the October 2015, the Committee had visited all the county's primary, secondary and special schools, along with the 3 integrated family centres. In 2016/17 the Committee began revisiting schools, linking in with the School Improvement Panel's work programme and the Authority's Modernising Education Programme proposals. The

Committee felt that school visits tended to focus on premises issues and considered a report ('Scrutiny School Visits Framework') which proposed that the school visits programme's focus be realigned to facilitate broader discussion on aspects chosen as greater priorities, such as leadership, teaching, learning and outcomes. However, it was not intended to preclude or ignore any elements of premises related issues which may arise and require attention.

The Committee continued its programme of school visits in 2018/19 with the new emphasis as detailed above and visited the following 3 schools during the Summer/Autumn Term of 2018:-

- Maes y Gwendraeth
- Ffairfach
- Llanmiloe

Development Sessions – In addition to those development sessions listed on pages 11 and 12 to which all members were invited, the Committee also attended departmental budget seminars.

Environmental & Public Protection Scrutiny Committee

The Environmental & Public Protection Scrutiny Committee has 14 Members and its remit covers:-

- Visible front line services (e.g. highways, street cleaning, waste and recycling services, town-centre management, grounds maintenance, public conveniences, bus shelters and maintenance of car parks)
- Regional Waste Plan
- Transport
- Trading Standards
- Vehicle Maintenance
- Road Safety
- On/Off Street and Residents' Car Parking
- Conservation
- Shoreline Management & Coastal Protection
- Contaminated Land
- Public Protection (Air Pollution, Trading Standards, Pest Control & Environmental Health)
- Community Safety Issues —identified in the Corporate Community Safety and Crime and Disorder Reduction Strategies, working with the relevant partners
- Environmental Enforcement (e.g. litter, dog fouling)
- Planning Enforcement
- Pest Control

Committee meetings – During 2018/19, in addition to its regular monitoring reports, the Committee considered reports on a wide range of topics including:-

- Service Delivery Plan – Environmental Protection Services for 2018/19
- Business and Consumer Affairs Services Annual Report 2017/18
- Compliments and Complaints Annual Report 2017/18

- Substance Misuse Service Annual Report 2016/17 and Area Planning Board's Drug and Alcohol Misuse Annual Report 2017
- Update on Progress in Delivering Carmarthenshire County Council's Environment Act Forward Plan
- Air Quality Management Area (AQMA) Annual Update
- Highway Footway and Road Safety Investment Programme Update
- Review of LED Conversion Project
- Environmental Enforcement Team Activity Update
- Carmarthenshire Cycling Strategy
- Draft Gambling Policy
- Licensing Policy Review
- Carmarthenshire Highways Design Guide
- Household Waste Recycling Centres Policy Report

Task & Finish Review – The Committee established a Task and Finish Group to review the maintenance provision of highway hedgerows and verges in November 2017. The Group's findings were presented to the Committee in May 2018 where it was resolved to forward the report to the Executive Board for consideration.

Site visits – The Committee did not undertake any site visits during the 2018/19 municipal year, however, the Committee participated in an organised litter pick at Llanelli beach in September 2018. The theme was in line with the Council's commitment to addressing plastic pollution and also in view of the fact that 2018 was the "Year of the Sea". Following the litter pick the Committee received a briefing on enforcement powers, processes and current issues in relation to litter and cleansing.

Development Sessions – In addition to those development sessions listed on pages 11 and 12 to which all members were invited, the Committee also attended the following:-

- Illegal Money Lending Unit Presentation
- Departmental Budget Seminars

Policy & Resources Scrutiny Committee

The Policy & Resources Scrutiny Committee has 13 Members and its remit covers:-

- Corporate Policy, Strategy and Performance Monitoring
- Cross-cutting Issues
- Sustainable Development
- Finance
- Property
- Information Technology
- Communications
- Customer Services
- Audit
- Procurement
- Non-housing Maintenance
- Organisational Development
- Human Resources

- Emergency Planning
- Public Service Board (PSB)

Committee meetings - During 2018/19, in addition to its regular monitoring reports, the Committee considered reports on a wide range of topics including:-

- Quarterly Treasury Management and Prudential Indicator Reports
- Departmental and Corporate Performance Monitoring Reports
- Sickness Absence Monitoring
- Carmarthenshire Public Services Board (PSB)
- Annual Report 2017/18 on the Welsh Language
- Digital Transformation Strategy – Annual Report 2018
- Strategic Equality Plan Annual Report 2017/18
- Corporate Asset Management Plan and Office Accommodation Programme Update
- Information Security Policy
- Complaints & Compliments Annual Report 2017/18
- Transform, Innovate & Change (TIC) Programme Annual Report 2017/18 and Business Plan 2018/19-2020/21
- Llanelli Life Science and Wellbeing Village

Task & Finish Review – The Committee did not undertake a Task and Finish Review during 2018/19. Consideration will be given to topics for further scrutiny investigation during 2019/20.

Site Visits – The Committee did not undertake any site visits during 2018/19.

Development Sessions – In addition to those development sessions listed on pages 11 and 12 to which all members were invited, the Committee also attended departmental budget seminars.

Social Care & Health Scrutiny Committee

The Social Care & Health Scrutiny Committee has 14 Members and its remit covers:-

- Social services for Older People including Nutritional Standards
- Adults with Learning Disabilities
- Support for Carers
- Mental Health Services
- Safeguarding of Adults
- Integration of Health and Social Care Services
- Dementia Services

Committee Meetings – During 2018/19, in addition to its regular monitoring reports, the Committee considered reports on a wide range of topics including:-

- Adult Social Care Complaints & Compliments Report
- Draft Regional Strategy “Safer Lives, Healthier Families” Tackling Violence Against Women, Domestic Abuse and Sexual Violence in Our Communities 2018-2022
- Annual Report on Adult Safeguarding 2016-18

- LDP Planning Policy in Relation to Disabilities
- Meals on Wheels Provision
- Workforce Planning & Development: A Regional Approach
- Direct Payments Policy
- Transforming Clinical Services – Post Consultation and Next Steps
- Social Services and Wellbeing (Wales) Act 2014 – Policy and Procedures Revisions for Charging Adults for Services
- Regional & Partnership Working Update
- Services and Support for Children and Young People with Mental Health Issues
- Regional Advocacy Services

Task & Finish Review - The Committee established a Task and Finish Group to review Loneliness in Carmarthenshire. The Group's first meeting was held in June 2018 with nine meetings held up to May 2019. The Group's investigations were still on-going at that time with an anticipated final report detailing conclusions and recommendations to be presented to the Committee for consideration and submission to the Executive Board during the 2019/20 municipal year.

Site visits – The Committee did not undertake any site visits during 2018/19.

Development Sessions - In addition to those development sessions listed on pages 11 and 12 to which all members were invited, the Committee also attended the following:-

- Presentation on the service provided by Country Cars
- Presentation by the Hywel Dda University Health Board providing an overview of the Transforming Clinical Services Consultation Closing Report
- Departmental Budget Seminars

Other Activities During 2018/19

Chairs & Vice-Chairs of Scrutiny Forum

The Chairs and Vice-Chairs of the Council's Scrutiny Committees usually meet on a quarterly basis to discuss issues relating to the scrutiny function. The Forum, which was established in 2004, is chaired by the Chair of the Policy & Resources Committee, who is also the Council's 'Scrutiny Champion'. During 2017/18 the Forum met on four occasions.

Member Development Sessions

The following development sessions/seminars were held during 2018/19, to which all members were invited:-

- Member workshop with Hywel Dda University Health Board
- Carmarthenshire Rural Affairs Conference
- Homelessness Seminar
- Digital Transformation Seminar
- Eiriol Independent Mental Health & Carers Advocacy Seminar
- Transform, Innovate and Change Programme Seminar
- Choice Based Lettings Seminar
- Code of Conduct Training
- Improve Your Decision Making Skills Seminar
- Mentoring Training

- Seminar with Welsh Water
- Drop-in Session – Flagship websites and revised LDP (including candidate sites)
- Scrutiny Training - Centre for Public Scrutiny
- Seminar on Economic Development in Carmarthenshire
- Mod.gov training

In addition, several departmental budget seminars were held.

ERW Scrutiny Councillor Group

The ERW Scrutiny Councillor Group is a regional group that consists of the Chairs and Vice-Chairs of the six education scrutiny committees from across the ERW consortium. The aim of the Group is to ensure there is consistent scrutiny across the region on matters within the remit of ERW. It meets twice a year to discuss ERW items and the opportunity is also taken to consider other education items of common interest. The meetings take place on a rota basis between the six local authorities that form the ERW consortium. The Chair of the Group is also rotated and is normally the Chair of the hosting local authority. Previous meetings have been productive and Estyn views the Group as a strength for the consortium. The meetings are administered by the City & County of Swansea's Scrutiny Team. The Chair and Vice-Chair of the Education & Children Scrutiny Committee have attended three meetings of this regional group during the past year. Carmarthenshire County Council hosted a Group meeting in March 2018 and is due to host again in May 2020.

Swansea Bay City Deal Joint Scrutiny Committee

The Swansea Bay City Deal Joint Scrutiny Committee is a regional scrutiny committee consisting of 12 non-executive members of the four Swansea Bay City Deal Constituent Authorities. The Joint Scrutiny Committee was established in July 2018 to review and scrutinise the Swansea Bay City Deal Joint Committee. It aims to ensure greater public accountability over decisions made by the Joint Committee and any of its sub-committees and related entities. This complements Local Authority scrutiny work on individual projects of the City Deal that fall within their remit. The Joint Scrutiny Committee is hosted by Neath Port Talbot County Borough Council. The Joint Scrutiny Committee meets on a quarterly basis. The first meeting was held at Carmarthenshire County Council in November 2018. Three members of Carmarthenshire County Council sit on the Joint Scrutiny Committee, including the Scrutiny Champion.

Wales Scrutiny Managers Network

Officers attended the Scrutiny Managers Network in October 2018. Issues discussed included:

- WAO Overview and Scrutiny Fit for the Future review
- Self-evaluation and peer review
- Joint scrutiny
- Public engagement
- Measuring scrutiny outcomes
- Future Generations Scrutiny Framework
- Local Government Reform Working Group

Attendance at these meetings has been useful in providing a national perspective of scrutiny and sharing ideas and issues with cross cutting themes for all areas. They also offered a useful insight into future developments. WLGA has agreed to organise and facilitate two meetings of the Scrutiny Manager Network per year.

Local Government Wales Measure 2011

Forward work programmes for all Scrutiny Committees are available on the Authority's Scrutiny pages. Chairs of Scrutiny Committees are appointed in accordance with Part 6 of the Measure.

Looking Ahead to 2019/20

Each Scrutiny Committee must develop and publish a forward work programme for the forthcoming year and an annual report outlining the work of the previous year. All annual reports for 2018/19 have been completed and are in the process of being approved by the relevant Scrutiny Committees.

At the beginning of each municipal year, members discuss what they feel are the priority topics for their Committee and develop a draft forward work programme. The forward work programme planning also provides members with the opportunity to consider potential Member Development Sessions and topics for further scrutiny investigation. The forward work programmes and the annual reports are available to view on the Council's website.

The Council continues to face serious budgetary pressures and needs to continue to identify and achieve more savings and efficiencies. A key achievement for the Council will be to maintain and deliver improvements to services, whilst meeting the required savings targets. Scrutiny Committees will continue to contribute and challenge in a constructive way to support the Council in meeting these challenges.

Key policies, plans and performance will continue to be monitored and scrutinised. The Council's overarching policies and plans include: the Annual Report and Improvement Plan, Wellbeing Objectives, Ageing Well Plan and Corporate Strategy. The Policy & Resources Scrutiny Committee has the overarching remit for corporate policy, strategy and performance. However, such plans and objectives also cross over into other scrutiny areas. Where appropriate, all Scrutiny Committees will consider elements of such plans and policies relevant to their remits. Innovative solutions will be sought to reduce duplication and waste, such as the super scrutiny held during 2016/17 and more use of joint committee working.

Other key areas that the Committees will be focussing on include:-

Community – Building More Homes Business Plan; Annual Performance Report on Planning Services; Local Development Plan Annual Monitoring Report; Carmarthenshire Local Development Plan 2018-2033; Universal Credit Update Report; Revenue Budget Consultation 2020/212 to 2022/23; Communities Department Business Plan; Chief Executive's Department Business Plan; Environment Department Business Plan; Housing Revenue Account Budget Service Charges and Rent Setting 2020/21; Carmarthenshire Home Standards Plus (HRA Business Plan 2020-2023); Welsh Public Library Standards Annual Report 2018/19: Carmarthenshire; Choice Based Lettings Update.

Education & Children – MEP Reports on Proposals to Change Provision at Various Schools; Provisional Examination Results and School Attendance Data; Mental Health Provision in Education; Recruitment and Retention of Staff; New Curriculum; Education & Children Department Business Plan; Youth Services; Local Authority Education Services Self Evaluation; Promoting Positive Behaviour Practice in Schools; NEETS; Behaviour Service Review; Welsh in Education Strategic Plan Update.

Environmental & Public Protection – Public Space Protection Order Consultation; Area Planning Board’s Drug and Alcohol Misuse Service Annual Report; Public Convenience Strategy; Active Travel Update; Environment Act Forward Plan Update; Storm Callum Section 19 Flood Report; Highways Asset Management Plan Annual Statement; Business and Consumer Affairs Annual Report; Compliments and Complaints Annual Report; Net Zero Carbon Action Plan; Rights of Way Improvement Plan; Environment Act Forward Plan 2016-19 Report on Delivery to the WG; Environment Department Business Plan; Communities Department Business Plan; Chief Executive’s Department Business Plan; Environmental Protection Annual Report and Service Delivery Plan; Highway Footway and Road Safety Investment Programme Update; Waste Collections Strategy Review Update; Air Quality Management Area Annual Report; Cleansing Review Update.

Policy & Resources – Carmarthenshire Wellbeing Plan Annual Report and PSB Update; Sickness Absence Monitoring Report – End of Year; Annual Report on the Welsh Language; Annual Progress Report on the Digital Transformation Strategy; Strategic Equality Plan Annual Report; Annual Treasury Management and Prudential Indicator Report; TIC Annual Report; Compliments and Complaints Annual Report; Chief Executive’s Department Business Plan; Corporate Services Business Plan; Environment Department Business Plan; Treasury Management Policy and Strategy; Wellbeing Objectives Departmental Performance Monitoring Report.

Social Care & Health – Adult Social Care Compliments and Complaints End of Year Report; Area Planning Board’s Drug and Alcohol Misuse Annual Report; Substance Misuse Service Annual Report; Draft Annual Report of the Statutory Director of Social Services; Annual Report on the Wellbeing Objectives; Annual Safeguarding Report; CIW Inspection of Older People Services; Developing and Sustaining the Workforce; The Transformation Programme; Learning Disability Strategy; Communities Department Business Plan; Service and Support for Children and Young People (Multi Agency Forum Update).

Support for the Scrutiny Function

Support for the Scrutiny function is provided by the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive’s Department. The support provided includes:-

- Providing support and constitutional advice to the Council’s Scrutiny Committees and to Members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council’s Scrutiny Committees to executive and non-executive Members of the Council and its Officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published

- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny Members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in conjunction with the groups, and assisting in the implementation and monitoring of completed reviews
- Managing the Scrutiny Member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire, including work programmes, task and finish reports and annual reports, visit the County Council's website at: www.carmarthenshire.gov.wales/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email: scrutiny@carmarthenshire.gov.uk

Scrutiny Committee Chairs & Vice-Chairs during 2018/19

Policy & Resources

Cllr. Giles Morgan
Chair
(Swiss Valley)
Independent

Cllr. Ken Howell
Vice-Chair
(Llangeler)
Plaid Cymru

Community

Cllr. Sharen Davies
Chair (from AGM 16/05/18 to 06/03/19)
(Llwynhendy)
Labour

Cllr. Gareth Thomas
Vice-Chair
(Hendy)
Plaid Cymru

Cllr. Fozia Akhtar
Chair (from 09/05/19 to AGM on 15/05/19)
(Llwynhendy)
Labour

Education & Children

Cllr. Darren Price
Chair
(Gorslas)
Plaid Cymru

Cllr. Edward Thomas
Vice-Chair
(Llandeilo)
Independent

Environmental & Public Protection

Cllr. John James
Chair
(Burry Port)
Labour

Cllr. Aled Vaughan Owen
Vice-Chair
(Gorslas)
Plaid Cymru

Social Care & Health

Cllr. Gwyneth Thomas
Chair
(Llangennech)
Plaid Cymru

Cllr. Ieuan Davies
Vice-Chair
(Llanybydder)
Independent

Glossary of Terms

ALN – Additional Learning Needs

CIW – Care Inspectorate for Wales

ERW - Education through Regional Working

MEP – Modernising Education Programme

NEETS – Not in Education, Employment of Training

PSB – Public Service Board

TIC – Transform, Innovation and Change

WESP – Welsh in Education Strategic Plan

WLGA - Welsh Local Government Association