



Carmarthenshire Rural Enterprise Fund

STAGE 1 - Application Form

Grant aid to support private & third sector enterprises to develop new and existing business premises in Rural Carmarthenshire

Max. £20,000 Per FTE Job	Max. £128,000 Grant
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Small Enterprises	Medium Enterprises	Large Enterprises
45%	35%	25%

Please read the guidance notes before completing this form.

Please complete fully and include any necessary supporting documents (checklist at back of form)

Please return your completed application to:

Carmarthenshire Rural Enterprise Fund
Economic Development Division
Carmarthenshire County Council
County Hall
Carmarthen
Carmarthenshire
SA31 3JP

Telephone: 01267 242319

E Mail: rfurlong@carmarthenshire.gov.uk

1. APPLICANT INFORMATION

Business Name:

Business Address:

Main Contact:

Position:

Address:

Post Code:

Phone Number:

E Mail:

Web Address:

Local Authority Ward:

**Proprietor / Partner / Director
(Please highlight as appropriate)**

**Proprietor / Partner / Director
(Please highlight as appropriate)**

Name

Name

Address

Address

**Proprietor / Partner / Director
(Please highlight as appropriate)**

**Proprietor / Partner / Director
(Please highlight as appropriate)**

Name

Name

Address

Address

Is the enterprise established or do you propose to set up a new enterprise?	If already established please state start up date:
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Type of enterprise:-

Sole Trader		Ltd Company (<i>Insert number</i>):	
Partnership		Charity (<i>Insert number</i>):	
Co-operative		Voluntary Organisation	
Social Enterprise		Other (<i>Please specify</i>):	

Is your enterprise in one of the following sectors? If so which one?

Tourism		Energy & Environment	
Food & Farming		ICT	
Creative Industries		Financial & Professional Services	
Construction		Advanced Materials & Manufacturing	
Other (please specify below)			

How many people do you employ currently?

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What was your last financial years:-

Date:-
Turnover –
Net Profit –
Gross Profit –

2. CONFLICT OF INTEREST

Are you or a relative going to be involved in the design or construction of your project?

YES NO (*delete as appropriate*)

If Yes, please provide details:

Are you an employee / Councillor with Carmarthenshire Country Council? YES NO *(delete as appropriate)*

If yes, please provide details:

3. PROPOSED WORKS

**Provide a brief description of the proposed works and state why do you need to undertake the project?
(include sketch or detailed plans if available)**

Please state site address of building to be developed including details of local authority ward:

If applicable please give a description of the building's present condition, (please enclose recent dated photograph)

What is the total floor space of the project in square feet? (sq/ft)

4. OWNERSHIP & CONSENTS

Do you own the freehold or leasehold interest in the site?	YES	NO <i>(delete as applicable)</i>
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If Leased how many years remain on the lease?

Are any statutory consents required for the project (planning / building regulations)	YES	NO <i>(delete as applicable)</i>
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5. TIMETABLE FOR THE PROJECT

Estimated date of commencement	
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Estimated date of completion	
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Are you VAT registered?	YES	NO <i>(delete as appropriate)</i>
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If yes, please provide your VAT registration number	
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6. ESTIMATED COSTINGS

Please provide the following:-

	Net	Vat (if applicable)	Gross
Estimated construction costs	£	£	£
Estimated professional fees	£	£	£
Other Costs (Please List)	£	£	£
Total project costs	£	£	£

7. PROJECT FUNDING

Please provide details below of all other sources of funding for your project (excluding this grant)

Funding source	Funding amount £	Funding status (please tick)		
		Secured	Applied for	To be Applied for
Total project funding				

Amount of Grant Funding Requested

£

8. Other Financial Details

Has the enterprise received any type of grant aid from Carmarthenshire County Council during the last 3 years?

YES

NO *(delete as appropriate)*

If Yes please specify date of grant offer, amount & source of grant:

Has the enterprise received in the last 3 years, or is in the process of applying for any type of from grant aid another public source?

YES NO *(delete as appropriate)*

If Yes please specify date of grant offer, amount & source of grant:

If Carmarthenshire County Council is unable to provide funding what will be the effect on your project?

9. JOBS CREATED/ SAFEGUARDED

Please provide details below of the number of jobs created and safeguarded.

JOBS TO BE CREATED		JOBS SAFEGUARDED	
Part Time 16hrs p/w	Full Time 30hrs p/w	Part Time 16hrs p/w	Full Time 30hrs p/w

Please use the space below to provide further details on jobs to be created – titles etc.

10. Welsh Language

Impact on the Welsh Language:

11. Declaration

I confirm that the information detailed in this application is correct to the best of my knowledge.

Applicant Signature

Printed Name

Position

Date

Checklist

PLEASE ENSURE THAT YOU HAVE ANSWERED ALL THE QUESTIONS

PLEASE ENSURE THAT YOU HAVE ENCLOSED ALL THE FOLLOWING (IF APPLICABLE)

Completed and signed Stage 1 application form	YES	NO
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Sketch drawings of existing building and proposed building	YES	NO
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