

Application for a licence to provide pavement café facilities on the Highway.

The scheme which is operated by **Carmarthenshire County Council** covers the issue of licences pursuant to sections 115C, 115E, 115F and 115K of Part VII A of the Highways Act 1980 allowing the provision of facilities on the Highway (footways and pedestrian areas only) for consumption of food and/or beverages.

APPLICATION DETAILS

Name of Applicant Mr/Mrs/Miss:

_____ (Manager/Proprietor/Owner)*

Establishment Name:

Address:

_____ Tel. No.: _____

Type of Business:

Terms of existing liquor licence: Please state whether the existing liquor licence granted by the appropriate licencing magistrates allows for the on-street consumption of liquor: **YES / NO***

Toilet and washroom facilities (please list):

_____ Please continue on a separate sheet if necessary

INSURANCE DETAILS

Name of Insurance Company/Underwriters:

Policy Number(s): _____

Name of Insured: _____

Insured Risks: _____

Exclusions: _____

Indemnity Cover (per claim): _____

Period of Insurance: _____

Date of Policy Renewal: _____

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FACILITIES FOR THE CONSUMPTION OF FOOD AND BEVERAGES

Please provide full details of the following:

No. of chairs: _____ Type of Chairs: _____

No. of tables: _____ Type of tables: _____

List all other furniture, equipment and objects to be utilised (specifying quantity, manufacture & type):

Give full details of the layout of chairs and furniture etc. from above.

How do you intend sub-dividing areas within, and the enclosure of, the permitted area?

Please sketch layout in the space provided below or provide separate layout drawing to a minimum scale of 1 in 100.

The area of highway required should be indicated on the 1 in 500 scale plan provided.

Please continue on a separate sheet if necessary

N.B. IF APPLYING TO USE AN ADJOINING AREA NOT DIRECTLY ABUTTING THE ABOVE PREMISES, PLEASE ATTACH WRITTEN CONSENT OF OTHER RELEVANT PARTY, E.G.: OWNER/OCCUPIER

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ADDITIONAL DETAILS

Give full details of your method(s) to achieve the required standards of cleanliness within the licenced area:

_____ Please continue on a separate sheet if necessary

How do you intend to remove/secure the agreed facilities at the end of each business day? Please give full details:

_____ Please continue on a separate sheet if necessary

FEES

Date from which licence is to run (licences are for 12-month periods only): _____

Completed application to be returned to streetcare@carmarthenshire.gov.uk or to the postal address above.

Once your application has been logged, you will be provided with a reference number and payment options for the licence fee.

AGREEMENT

I/WE AGREE TO ADHERE TO THE TERMS AND CONDITIONS OF THE LICENCE WHICH RELATES TO THE PROVISION OF FACILITIES ON THE HIGHWAY (FOOTWAYS AND PEDESTRIANISED AREAS ONLY) FOR THE CONSUMPTION OF FOOD AND/OR BEVERAGES.

Signed: _____ Date: _____

Position (e.g. Manager, Proprietor, Owner etc.): _____

Attachments: 1 Plan of Area (see guidance notes)

For official use only

Application Received:		Max no. of chairs:	
28 days S115 Notice:		Licence Cost:	
Licence issued:		Expiry Date:	
Licence refused:		Licence:	