

# **Carmarthenshire Local Access Forum**

**2017**

**Annual Report**

**February 2018**

**Foreword to the Annual Report 2017**

2017 has been a busy year for the Forum with 4 meetings, a significant number of items discussed, and 5 presentations received.

I feel the Forum has continued to make progress with increased awareness of what the Forum does and more input from various departments within Carmarthenshire County Council (CCC) and the Heads of Service. However, it is still apparent that more needs to be done to ensure the Forum is consulted on a regular basis with regards to all projects that affect access to the Countryside.

Throughout 2017 Carmarthenshire County Council has been reviewing its Rights of Way Improvement Plan and it is hoped that this will be in place in early 2018 and form the basis for rights of way management and improved access to the countryside for the public for the next 10 years.

It is positive to see that the number of outstanding maintenance issues logged by the authority have reduced slightly over the past 12 months. I note though that this number has remained constantly above 1250 over this time and that over 30% of these issues are over 5 years old. I am still concerned to see that the number of outstanding legal issues continues to grow, and with over 500 issues outstanding the figure is now nearly 25% higher than a year ago.

2018 will be another busy year for the Forum with a significant amount of input needed on finalising the new Rights of Way Improvement Plan for Carmarthenshire and some significant projects underway including the Towy Valley Cycle Route, which the Forum hopes it will be consulted on in more detail over the coming months.

I would also like to see the Forum more involved in tourism projects within the County and the production of an Equestrian Strategy for the County.

I would like to thank Caroline Ferguson, Lucy Pugh and Jason Lawday for the time they have spent and advice that has been given to the forum as secretaries for the past year.

I would also like to thank all forum members for the time and expertise they give to the forum.

Mark Hadley  
Chairman  
Carmarthenshire Local Access Forum

## **Introduction**

The Carmarthenshire LAF was established in September 2002, and covers the County of Carmarthenshire, excluding the area of the Brecon Beacons National Park Authority for which their Western Area LAF has responsibility as shown in Appendix 3. The Local Authority had a statutory duty to establish the LAF as required by the Countryside & Rights of Way Act 2000.

The statutory function of the Forum is to advise the authority, Natural Resources Wales and others as to the improvement of public access to land in the area for the purpose of open-air recreation and the enjoyment of the area, with regards to the needs of land-management and the natural beauty of the area.

The remit of the Forum is now widened to advise not only the appointing authority (in our case Carmarthenshire County Council), the Highway Authority and other bodies as may be prescribed by regulations but to advise on the Public Rights of Way Improvement Plans, Wardening, the making of bylaws and long term exclusions and restrictions on access.

The views of the Forum should be sought on any new regulations under the Countryside and Rights of Way Act 2000, the management of the new rights of access, the strategic priorities for the public rights of way and cycle networks and all other forms of open air recreation.

Forum members are committed to attend outside groups if appropriate and are encouraged to do all they can to engage with the public.

All meetings of the Forum are open to the public. Minutes of meetings and other LAF details are available on the Carmarthenshire County Council website at: <http://www.carmarthenshire.gov.wales/home/council-services/public-rights-of-way/local-access-forum/>

The National Assembly for Wales regulations require appointing authorities to prepare an annual report for each LAF for which it is responsible as soon as possible after the end of the financial year. This report incorporates Natural Resources Wales' guidance on the production and content of Local Access Forum Annual Reports.

The annual report will serve several purposes:

- a) A summary record of the previous year's work. Minutes of individual meetings and other documents produced will give greater detail but the annual report will summarise the LAF's work.
- b) A work plan for the coming year. This will be the plan agreed between the LAF and the appointing authority, in accordance with regulation 16(2)(b). It is acknowledged that changing priorities and pressure of other work may prevent the plan being adhered to in full.
- c) A 'publicity' document. The annual report must, by statute, be made available for public inspection and it must be available for the public to buy.

## **The Year Reviewed**

### **Reporting of the Statutory Function**

This section of the annual report focuses upon the LAF's performance of its statutory function during the year ending 31<sup>st</sup> December 2017. This function, as included in the Countryside & Rights of Way Act 2000 is to advise:

- a) The appointing authority.
- b) Any body exercising functions under part I in relation to land in that area.
- c) If the appointing authority is a National Park Authority, the local highway authority for any part of that land, and
- d) Such other bodies as may be prescribed.

As to the improvement of public access to land in that area for the purposes of open-air recreation and enjoyment of the area.

The bodies mentioned in a) to d) above shall have regard, in carrying out their functions, to any relevant advice given to them by a LAF under this subsection or any other provision of this Act.

The LAF held 4 meetings in the period 1<sup>st</sup> February 2017 to 31<sup>st</sup> December 2017. These meetings can be summarised as follows:

- 1) 16<sup>th</sup> February 2017 – Carmarthen Leisure Centre
- 2) 11<sup>th</sup> May 2017 – Towy Centre Llandeilo
- 3) 28<sup>th</sup> September 2017 – Carmarthen Leisure Centre
- 4) 7<sup>th</sup> December 2017 – Towy Centre Llandeilo

**Matters Considered by the LAF 1<sup>st</sup> February – 31<sup>st</sup> December 2017**

1. Topic Considered: **Active Travel / Towy Valley Cycle Route**

Date(s) Considered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017

Summary: In February Simon Charles (Carmarthenshire County Council Transport Strategy and Infrastructure Manager) presented to the LAF regarding Active Travel in Carmarthenshire and the Towy Valley Cycle Path (TVCP). The LAF raised concerns regarding the viability of the TVCP and requested financial details for the project. In the May meeting the financial section of the feasibility report for the TVCP had been provided and members were still expressing concern regarding the feasibility of the project and the fact the LAF didn't feel it had been properly consulted with regards to the project. The full report was requested for consideration. In the September meeting LAF members expressed concerns that no equestrian access would be possible on the route. Concerns regarding the fact that ongoing maintenance costs for the route could come from existing budgets that were already stretched were raised and it was agreed this would be taken to the next Heads of Service Meeting. The full report was once again requested. It was also confirmed that any 'permissive' sections would not be suitable for ramblers guided walks as their insurance wouldn't cover them. In December the full report was once again requested. It was confirmed at the Heads of Service Meeting that no money will be coming out of the public rights of way budget to pay for the creation or maintenance of the route. Further discussions about the route were also undertaken.
  
2. Topic Considered: **Rights of Way Improvement Plan (ROWIP) Review**

Date(s) Considered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017

- Summary: In February Martin Dolan from Capita gave a presentation on the ROWIP Review process. In the May meeting members were informed that the process was 'going well', that the LAF subcommittee had gone through the proposed changes and that public consultation would be starting soon. In September the LAF were informed that the public consultation was ongoing. In December the first draft of the ROWIP was presented to the LAF and discussed in detail. The LAF were informed that the final draft would be available in January.
3. Topic Considered: **Heart of Wales Line Trail**
- Date(s) Considered: 16<sup>th</sup> February 2017
- Summary: John Maudsley and Mike Watson from the Heart of Wales Line Trail Steering Group gave a presentation on the proposed walks that will link with the Heart of Wales Line.
4. Topic Considered: **Bridges**
- Date(s) Considered: 16<sup>th</sup> February 2017
- Summary: The British Horse Society confirmed that upto £25,000 is available to assist with Bridleway Bridges / Repairs and that a Community Fund is also available for Bridleway maintenance.
5. Topic Considered: **Byways Open to All Traffic (BOATs) / Unclassified County Roads (UCR's)**
- Date(s) Considered: 16<sup>th</sup> February 2017
- Summary: It was confirmed that £16,000 is available from Highways to spend on BOATs and UCR's in 2017-18.
6. Topic Covered: **Volunteers**
- Date(s) Considered: 16<sup>th</sup> February 2017
- Summary: It was confirmed that a list of potential roles for volunteers was being worked on and that volunteers would be able to assist with County Walk Surveying.

7. Topic Covered: **3D Walking Project**
- Date(s) Considered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017
- Summary: In the February meeting the fact that the scheme wasn't live yet was discussed. In the May meeting the fact that the project had now missed its January and Easter deadlines was discussed. It was subsequently confirmed that the project was never launched.
8. Topic Covered: **Development of LAF Website**
- Date(s) Considered: 16<sup>th</sup> February 2017, 7<sup>th</sup> December 2017
- Summary: The option of a stand-alone website for the LAF was discussed at the meetings above. Carmarthenshire County Council (CCC) confirmed that there was a lack of resources to look after a stand-alone website and that the LAF page on the CCC website is updated as promptly as possible.
9. Topic Covered: **Brecon Beacons National Park (BBNP) Delegation Agreement**
- Date(s) Considered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017
- Summary: The LAF were informed in the February meeting that the draft agreement was with the heads of service for comment and that the LAF would be kept up to date with progress. In May the LAF were informed that BBNP were drawing up a revised agreement.
10. Topic Covered: **CCC Countryside Access Legal & Maintenance Team - Staffing**
- Date(S) Covered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: LAF members were updated with regards to the staff structure, vacant positions and recruitment during the meetings listed above. Concerns were raised in the May meeting that the timetable for recruitment to the legal team set out at the Heads of Service Meeting was unlikely to be achievable. In September the LAF were

informed that the legal department officer post was awaiting interview and that the searches assistant post was out to advert with an agency staff member currently undertaking this role. In December it was confirmed that the Countryside Access officer post had been filled and that the assistant post would now be filled and that a new searches assistant had been recruited. The LAF questioned the length of time it is taking to fill posts and were informed that the process is a 'slow' one. The LAF were also informed that the maintenance team are now fully staffed.

11. Topic Covered: **LAF Annual Report**
- Date(s) Covered: 16<sup>th</sup> February 2017, 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: In the February meeting it was confirmed that the 2016 report was being produced by the Chair. Minor amendments were agreed to the draft in May. It was agreed in September that the report was to be signed off and circulated. At the December meeting members confirmed that they thought the production of an annual report was a useful exercise. Following the December meeting it was confirmed that the 2016 annual report was on the CCC website.
12. Topic Covered: **New Members / Resignations**
- Date(s) Covered: 11<sup>th</sup> May 2017, 28<sup>th</sup> September, 7<sup>th</sup> December 2017
- Summary: Chris Rankin Resigned from the LAF prior to the May meeting. At the December meeting Clive Poulton from the disability coalition had expressed an interest in joining the LAF and it was agreed he would be invited to the February meeting. Paul Barrett from Llanelli Ramblers also explained that he may be replacing John Cook on the LAF.



13. Topic Covered: **Traffic Regulation Order (TRO) Process for Vehicular Highways**
- Date(s) Covered: 11<sup>th</sup> May 2017
- Summary: John McEvoy (CCC Road Safety & Traffic Manager) gave a presentation regarding the process for implementing TRO's on rights of way.
14. Topic Covered: **LAF Chairs Meeting 2017 / South Wales LAF Chairs Meeting**
- Date(s) Covered: 11<sup>th</sup> May 2017, 7<sup>th</sup> December 2017
- Summary: The LAF Chairs meeting was attended by Geoffrey Williams on behalf of the Chair. Notes from the meeting were discussed with members and John Morgan (Chair of Chairs) who was in attendance at this LAF meeting. At the December meeting Geoffrey Williams updated members regarding the issues discussed at the South Wales LAF Chairs meeting on the 5<sup>th</sup> October 2017.
15. Topic Covered: **Heads of Service Meeting**
- Date(s) Covered: 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: Following a letter to the Chief Executive of Carmarthenshire County Council regarding lack of consultation by the authority with the LAF it was agreed that a meeting with the relevant heads of service with responsibility for rights of way would be arranged. This was held in April 2017 and the outcome discussed at the May meeting with members. In the September meeting members were informed that the next meeting was being held in October. In December members were given an update with regards to the meeting held in October.
16. Topic Covered: **Network Issues Reports**
- Date(s) Covered: 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017

Summary: Outstanding legal and maintenance issues reports were provided and discussed at the meetings listed above. In the December meeting members noted that outstanding maintenance issues had gone down over the past 12 months and that outstanding legal issues had gone up. LAF members expressed concerns with regards to the legal figures increase and were informed that some local authorities weren't even processing orders anymore. The LAF expressed concerns at this comment and wanted to know if it could help the authority by highlighting these concerns to the Welsh Assembly.

17. Topic Covered: **Minister for Environment Statement**
- Date(s) Covered: 11<sup>th</sup> May 2017
- Summary: Possible changes to rights of way legislation were discussed at the meetings listed above.
18. Topic Covered: **Brechfa Wind Farm**
- Date(s) Covered: 11<sup>th</sup> May 2017, 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: Concerns had been raised by ramblers with regards to the 'upgrades' to some of the tracks in the forest and use of incorrect routes by lorries. The LAF were informed that these issues had been raised with Natural Resources Wales and were being looked at. The LAF expressed concerns that it felt it had not been properly consulted on this project and wanted to know what could be done to stop activities that shouldn't be happening. The LAF were informed that this could be dealt with by planning enforcement. In September an update on the project was discussed and concerns regarding the clarity / detail of maps was discussed. The quality of maps had been raised by the December meeting and the LAF had been informed that Innogy would be reviewing the maps and signage. The options for use of the community fund that will be available was also discussed at the December meeting.

19. Topic Covered: **BBNP Research Fund**
- Date(s) Covered: 11<sup>th</sup> May 2017
- Summary: The LAF were informed that the BBNP had funded a research project on the impact of dogs in the Countryside. The LAF agreed to keep an eye on the outcome of this research.
20. Topic Covered: **Gelli Aur**
- Date(s) Covered: 11<sup>th</sup> May 2017, 7<sup>th</sup> December 2017
- Summary: The LAF requested information with regards to what was happening to the park and the rights of way / footpaths within it following a £100,000 Visit Wales grant. It was confirmed that the Café was due to re-open in the summer along with some of the walks. In the December meeting it was confirmed that the Café wouldn't open until 2018 and that public access would continue to be limited due to health and safety concerns.
21. Topic Covered: **Morfa Bychan Traffic Regulation Order**
- Dates(s) Covered: 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: The fact that this experimental TRO was now in place from August to February rather than March to October as was agreed was discussed. In December the LAF was informed that the TRO would stay in place until February and that Dwr Cymru and the National Trust had put in place new barriers to stop access to their land. A further review will then take place of this TRO.
22. Topic Covered: **County Walks Review**
- Date(s) Covered: 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: The rationale for reviewing the County walks and reducing their number was discussed. LAF members also requested that the paper versions of the leaflets continue to be made available as the option

of putting them online only was not a good idea as not all places are covered by phone / wifi signals.

24. Topic Covered: **Nant Gronw**
- Date(s) Covered: 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: Issues regarding maintenance problems at Nant Gronw were raised by a member of the public. It was agreed that Russell Jones from NRW would be contacted about these issues as it is NRW's responsibility to maintain the site.
25. Topic Covered: **Shooting at Whitemill**
- Date(s) Covered: 28<sup>th</sup> September 2017, 7<sup>th</sup> December 2017
- Summary: Issue regarding a planning application for shooting were discussed and members informed that Jason Lawday from CCC is dealing with the concerns raised by members of the public.
26. Topic Covered: **Wales Management of Sustainable Resources Consultation**
- Date(s) Covered: 28<sup>th</sup> September 2017
- Summary: It was agreed that the LAF should respond to this consultation and members discussed their response at the September meeting.
27. Topic Covered: **LAF Minutes on Council Website**
- Date(s) Covered: 7<sup>th</sup> December 2017
- Summary: The fact that the Councils website did not include all LAF minutes for 2017 was discussed. The LAF were informed that this was due to a lack of resources and it was agreed that this would be discussed at the Heads of Service Meeting in March 2018.

**Other Chair / Deputy Chair / LAF Activities**

List of other engagements carried out by the Chairperson / Deputy / Other LAF Members in pursuance of the aims of the forum:

<b>Date</b>	<b>Event Attended</b>	<b>Nature of Attendance</b>	<b>Attended By</b>
05/04/17	LAF Heads of Service Meeting	LAF Chair / Vice Chair	Mark Hadley, Karen Burch, Caroline Ferguson
26/04/17	LAF Chairs Meeting	LAF Members	Geoffrey Williams
05/10/17	South Wales LAF Chairs Meeting	LAF Members	Geoffrey Williams
20/10/17	LAF Heads of Service Meeting	LAF Chair / Vice Chair	Mark Hadley, Karen Burch, Councillor Peter Hughes-Griffiths

**LAF Committees / Other Meetings**

LAF regulation 13 allows for the establishment of committees of a LAF. The Forum established the following committees / attended the following meetings in 2017:

<b>Date</b>	<b>Event Attended</b>	<b>Nature of Attendance</b>	<b>Attended By</b>
	LAF ROWIP Review Meeting	LAF Members	Mark Hadley, Karen Burch, Jillie Gardiner, Geoffrey Williams, Caroline Ferguson

### **Presentations to the LAF**

The following presentations were given to the LAF in 2017:

1. 16<sup>th</sup> February 2017 – Simon Charles (Carmarthenshire County Council Transport Strategy and Infrastructure Manager) – Gave a presentation regarding Active Travel in Carmarthenshire and the Towy Valley Cycle Path.
2. 16<sup>th</sup> February 2017 – Martin Dolan (Capita) – Gave a presentation on the Rights of Way Improvement Plan Review that will be ongoing throughout 2017 and early 2018.
3. 16<sup>th</sup> February 2017 – John Maudsley and Mike Watson (Heart of Wales Line Trail Steering Group) – Gave a presentation on the proposed walks linking with the Heart of Wales Line.
4. 11<sup>th</sup> May 2017 – John McEvoy (Carmarthenshire County Council Road Safety and Traffic Manager) – Gave a presentation regarding the process of implementing a Traffic Regulation Order on rights of way.
5. 7<sup>th</sup> December 2017 – Martin Dolan (Capita) – Gave a presentation on the draft Rights of Way Improvement Plan.

### **Work Plan 2018**

Regulation 16(2)(b) requires that a LAF annual report includes a programme of works which have been agreed between the forum and the appointing authority, which the forum plans to undertake during the next twelve months. The following items are included for 2017:

#### **1. Items expected to be referred to the LAF by other bodies:**

##### **Local Authority:**

It is anticipated that the following items will be discussed with CCC in 2018:

- Active Travel
- Towy Valley Cycleway Project
- ROWIP Review
- Planning
- Grant Improvement Works Programme
- Improved Communication Between Council Departments and the LAF
- Carmarthenshire County Council Countryside Access Legal and Maintenance Department Staffing Structures
- Brecon Beacons National Park Delegation Agreement
- Regular updates on the grant improvements programme and right of way work undertaken by the authority.
- Updates at each meeting with regards to outstanding maintenance and legal issues.

### **Welsh Assembly Government and Natural Resources Wales**

It is anticipated that the following items will be referred to the LAF by the Welsh Assembly in 2018:

- ROWIP Review Process

The following are matters that NRW and WAG anticipate that they will refer to LAF's during the year. This is for guidance only and may change to reflect work priorities. **It should not be taken as definitive.** In addition Local Authorities and National Park Authorities will refer matters to LAF's. LAF members themselves should also be encouraged to put forward agenda items.

- Engagement with other organisations.
- Publicising the LAF and its work.
- Influence – Monitoring the impact of advice and recommendations.
- Work Plan for the year.
- Membership.
- Role and governance of the LAF.
- Look at support for LAF's.

### **2. Items Proposed by LAF Members and Others:**

LAF members have requested that the following items be discussed in 2018:

- Recruitment of other members of the public / groups that are not represented on the LAF including a Disability User Group Representative.
- Heart of Wales Line Walking Trail
- Visit Wales Featured Themes
- Brechfa Wind Farm
- Public Service Boards – Forum Involvement
- The LAF to be Kept Informed Regarding and Traffic Regulation Orders
- The Use of Volunteers to Assist the Authority
- Regular Meetings with the Heads of Service (at least 2 per year)

### **Proposed Meetings in 2018**

The proposed schedule for meetings in 2018 is as follows:

- 15<sup>th</sup> February 2018 – Carmarthen Leisure Centre
- 14<sup>th</sup> June 2018 – Tywi Centre Llandeilo
- 20<sup>th</sup> September 2018 – Carmarthen Leisure Centre
- 6<sup>th</sup> December 2018 – Tywi Centre Llandeilo



# Appendices

**Appendix 1**  
**Outstanding Maintenance and Legal Issues Reports**

**Reports for:**

**13/01/17**

**28/04/17**

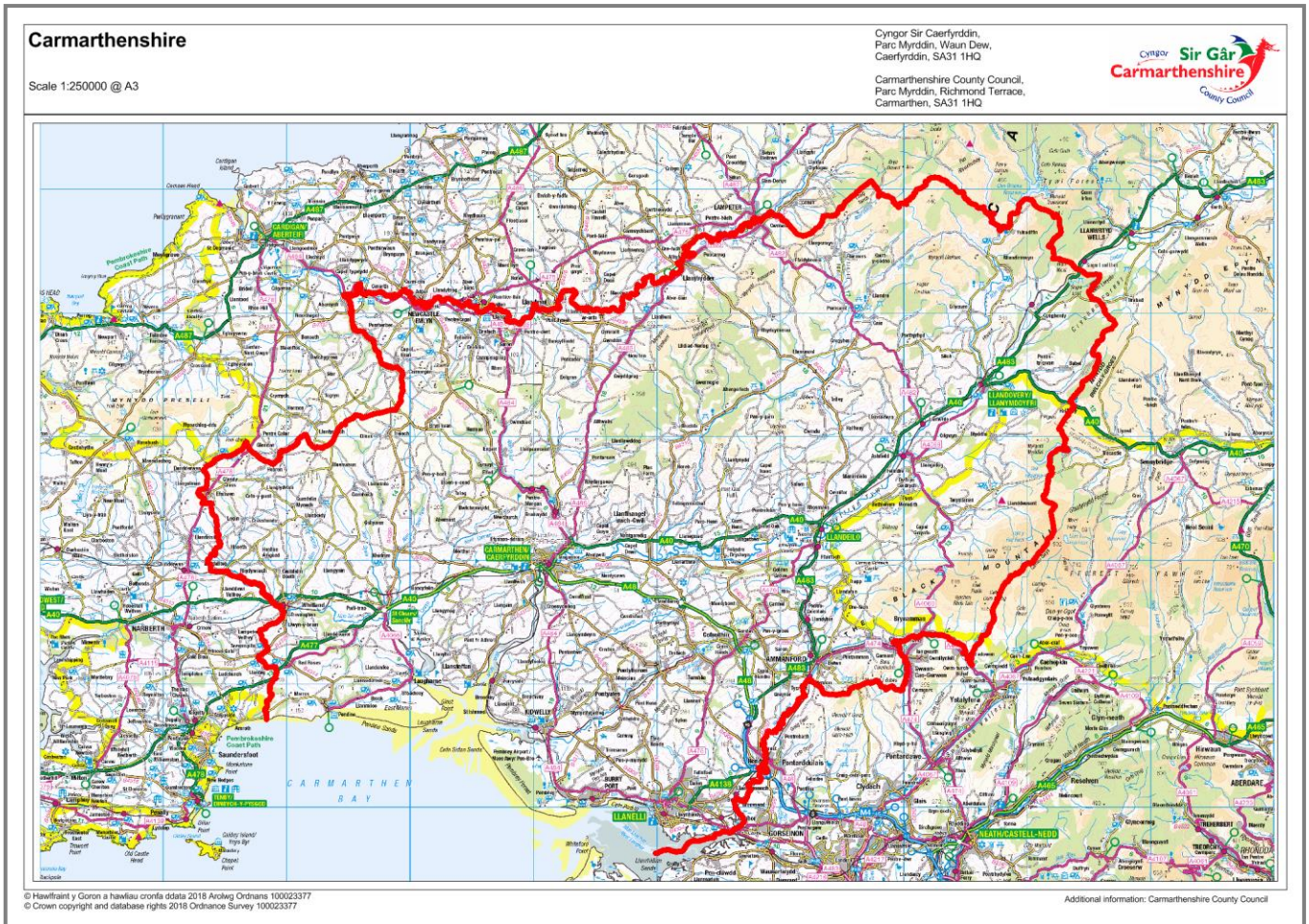
**19/09/17**

**01/12/17**

## Appendix 2 – Appointing Authority Details

<b>Name of Appointing Authority:</b>	Carmarthenshire County Council
<b>Area Covered by LAF:</b>	The whole of Carmarthenshire except that part which lies within the Brecon Beacons National Park.
<b>Secretary:</b>	Caroline Ferguson, Acting Countryside Access Manager, Countryside Recreation and Access Unit, Carmarthenshire County Council, Mynydd Mawr Woodland Park, Heol Hirwaun Olau, Tumble, Carmarthenshire, SA14 6HU.
<b>Telephone:</b>	01554 742216
<b>E-Mail:</b>	CFerguson@carmarthenshire.gov.uk

### Appendix 3 – Map of Local Access Forum Area



#### Key

Area Surrounded in Red = Carmarthenshire

Area Surrounded in Yellow = Section of County in Brecon Beacons National Park (Not Covered by Carmarthenshire LAF)

#### Appendix 4 – Membership / Recruitment Details

In accordance with Regulation 3 of the Countryside Access (LAF) (Wales) Regulations 2001, all members of a forum are appointed for three years from the date of the first meeting of a three year cycle that a forum exists for.

At the meeting of 26<sup>th</sup> February 2015 Mark Hadley was elected as Chair and Karen Burch was elected as Vice Chair. The following table contains brief details of the membership up to 31<sup>st</sup> December 2017.

<b>Name</b>	<b>Date Appointed to LAF</b>	<b>Date LAF Membership Terminated</b>	<b>Brief Background Details / Interests</b>
Mark Hadley (Chair)	26 / 02/15	N/A	Tourism, Walking, Motorised Access
Karen Burch (Vice Chair)	26/02/15	N/A	Equestrian Access, Tourism
Caroline Ferguson (Interim Secretary)	12/05/16	On Maternity Leave from 28/09/17 Meeting	Interim Countryside Access Manager, Carmarthenshire County Council
Alan Warner (Council Appointed Member)	26/02/15	N/A	Countryside Operations Manager, Carmarthenshire County Council
Edward Percy	26/02/15	N/A	Motorised Access
Caroline Evans	26/02/15	N/A	Landscape / Ecology Protection, Tourism, Open Access
Eric Jones	26/02./15	N/A	Farming
Jillie Gardiner	26/02/15	N/A	Equestrian Access, Tourism
Chris Rankin	26/02/15	11/05/17	Horse Riding / Driving Access, Landowner
Keith Morgan	26/02/15	N/A	Local Community Council, Farming
Glyn Evans	26/02/15	N/A	Farming
Eric Davies	26/02/15	N/A	Farming
David Stacey	26/02/15	N/A	Cycling, Countryside Management, Agricultural Environment
Jane Evans	19/11/15	N/A	British Horse Society
Richard Leggett	19/11/15	N/A	Carmarthen Ramblers
Geoffrey Williams	19/11/15	N/A	Walking
John Cook	22/09/16	N/A	Llanelli Ramblers
Gerald Brown	22/09/16	N/A	Farming

The LAF Members attended the following LAF meetings in 2017:

<b>Name</b>	<b>16/02/17</b>	<b>11/05/17</b>	<b>28/09/17</b>	<b>07/12/17</b>
Mark Hadley (Chair)	Yes	Yes	Yes	Yes
Karen Burch (Vice Chair)	Yes	Apologies	Yes	Yes
Caroline Ferguson (Interim Secretary)	Yes	Yes	Maternity Leave	Maternity Leave
Alan Warner (Council Appointed Member)	No	No	No	No
Edward Percy	No	Yes	Apologies	No
Caroline Evans	Apologies	Yes	Yes	Apologies
Eric Jones	No	No	No	No
Jillie Gardiner	Yes	Yes	Yes	Yes
Chris Rankin	Apologies	Resigned	N/A	N/A
Keith Morgan	Apologies	Apologies	Yes	No
Glyn Evans	Yes	Yes	Yes	No
Eric Davies	Apologies	No	No	No
David Stacey	Apologies	Apologies	Apologies	Yes
Jane Evans	Yes	Apologies	Apologies	Apologies
Richard Leggett	Yes	Yes	Apologies	Yes
Geoffrey Williams	Yes	Apologies	Yes	Yes
John Cook	No	No	No	No
Gerald Brown	Apologies	Apologies	No	No

Key

Yes

Attended meeting

Apologies

Apologies of non-attendance received

No

Did not attend meeting & no apologies received

N/A

Person was not a LAF member at this meeting.

A number of advisors / members of the public have attended LAF meetings throughout the year as shown in the table below.

<b>Name</b>	<b>Organisation</b>	<b>Meetings Attended</b>
Martin Dolan	Capita Consultancy	16/02/17, 07/12/17
John Maudsley	HOWLTA Steering Group	16/02/17
Mike Watson	HOWLTA Steering Group	16/02/17
Simon Charles	CCC Transport Strategy & Infrastructure Manager	16/02/17
Jason Lawday	CCC Countryside Access Assistant	16/02/17
Lucy Pugh	CCC Countryside Access Assistant	16/02/17
John McEvoy	CCC Road Safety & Traffic Manager	11/05/17
John Morgan	Chair Ceredigion LAF / Chair of Chairs	11/05/17
Helena Burke	CCC Countryside Searches & Access Assistant	11/05/17
Brian Philips	Bronwydd Community Council	11/05/17
Cliff Cleaton	CCC Acting Countryside Access Manager	28/09/17, 07/12/17
Phil Snaith	Carmarthenshire Cycling Forum	28/09/17
Martin Murray	CCC Maintenance Representative	28/09/17
Anne Marshall	Member of the Public	28/09/17
Cllr Peter Hughes-Griffiths	CCC Executive Board Member	28/09/17
Paul Barrett	Llanelli Ramblers	28/09/17, 07/12/17
Richard Waters	CCC	07/12/17

## Appendix 5

### LAF Annual Report Distribution List

CCC Website  
CCC Libraries  
CCC Customer Care Centres  
Community Councils  
CCC Members  
CCC Chief Executive & Directors  
Carmarthenshire Tourist Association  
Ceredigion Ramblers Association  
Pembroke Ramblers Association  
Llanelli Ramblers Association  
Dinefwr Ramblers Association  
Carmarthen and District Ramblers Association  
Lampeter Ramblers Association  
Carmarthenshire Riders  
British Horse Society  
Green Lane Association  
Treadlightly  
Trail Riders Fellowship  
Welsh Trail Riders Association  
Auto Cycle Union  
British Motorcyclists Association  
Sustrans Cymru  
Natural Resources Wales  
Farmers Union of Wales  
National Farmers Union  
National Trust  
Open Spaces Society  
Byway & Bridleways Trust  
British Driving Society  
Cyclists Touring Club  
LARA (Land Access & Recreation Association)  
Brecon Beacons LAF  
Pembrokeshire LAF  
Ceredigion LAF  
Powys LAF  
Neath & Port Talbot LAF  
Swansea LAF



## **Appendix 6**

### **Further Reading**

#### LAF Annual Reports

All appointing authorities are required by statute to produce annual reports. These can be obtained from the relevant LAF secretary. Agendas, minutes and other papers are also available for individual LAF meetings at:  
<https://www.carmarthenshire.gov.wales/home/council-services/public-rights-of-way/local-access-forum/>

#### Government Act

Countryside and Rights of Way Act 2000; The Stationery Office Ltd (2000).

#### National Assembly Wales

The Countryside Access (Local Access Forums)(Wales) Regulations 2001; The Stationery Office Limited (2002).

Guidance for Local Authorities on Public Rights of Way (October 2016)

#### Natural Resources Wales

LAF Guidance 1: The Establishment of Local Access Forums – Advice and Best Practice Guidance (2002).

LAF Guidance 2: The Role Duties and Functions of Local Access Forums (2002)

## **Appendix 7**

### **Glossary**

The list below shows the full definitions for the acronyms used throughout this annual report:

LAF	Carmarthenshire Local Access Forum
CCC	Carmarthenshire County Council
TVCP	Towy Valley Cycle Path
ROWIP	Rights of Way Improvement Plan
BOAT	Byway Open to All Traffic
UCR	Unclassified County Road
BBNP	Brecon Beacons National Park
TRO	Traffic Regulation Order
NRW	Natural Resources Wales
WAG	Welsh Assembly Government
HOWLTA	Heart of Wales Line Travellers Association
LARA	Land Access and Recreation Association