SAB Adoption Workflow

Cyngor **Sir Gâr**
Carmarthenshire
County Council

Phase 1 – SuDS Application

- [ ] A Valid Full SuDS Application is Approved

Phase 2 – Prior to Work Commencing

- [ ] SuDS Adoption Agreement completed in full, including a commitment to pay commuted sum and details of non-performance bond
- [ ] Inspection fees paid 21 days before work starts
- [ ] Council SAB team informed of imminent work commencement 21 days before work starts

Phase 3 – Work to Commence – Inspection Period

- [ ] 2 days notice given to council of SuDS 50% completion and site ready for inspection
- [ ] Inspection completed
- [ ] 2 days notice given to council of SuDS 100% completion and site ready for inspection
- [ ] Inspection completed
- [ ] SAB Engineer provided written notice of inspection results within 14 days

Phase 4 – Failed Inspection

2 year Defects Correction Period triggered

- [ ] Council informed 2 month prior to completion of rectification works, or at the end of the Defects Correction Period, whichever is sooner
- [ ] All rectifications made by the developer at their own cost

If rectifications are not made, then the council are entitled to construct, make good and maintain such parts of the work at the cost of the developer. 14 days notice will be given to the developer of such intention.

- [ ] Additional £168 inspection fee paid
- [ ] Inspection completed
- [ ] SAB Engineer provided written notice of inspection results within 14 days

This process will be repeated until inspection is passed.

Phase 4 – Passed Inspection

2 year Defects Correction Period triggered

- [ ] "As constructed" drawings of SuDS assets submitted to council SAB team
- [ ] SAB Engineer awards provisional certificate – 50% of bond released
- [ ] Commuted sum to be paid in full
- [ ] SAB Engineer awards final certificate – 100% of bond released

The council shall only accept responsibility for SuDS assets where all aforementioned documents, inclusive of land transfer, fees and protocols have been provided, paid, and adhered to.

- [ ] Council accepts responsibility for SuDS

Phase 5 – Post-Adoption

- [ ] Sum of £500 paid to the council by way of legal costs within 10 working days
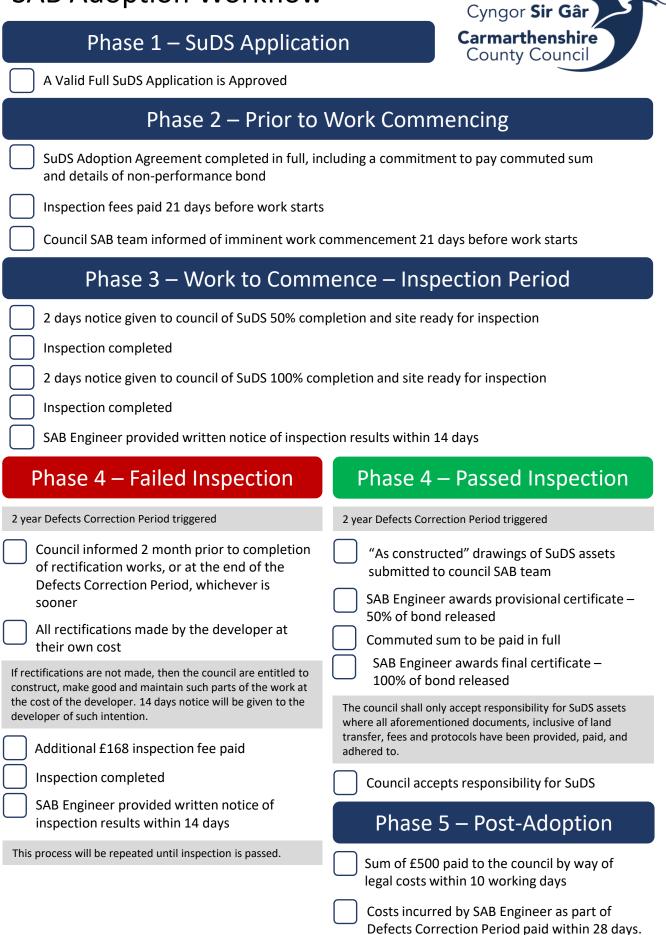- [ ] Costs incurred by SAB Engineer as part of Defects Correction Period paid within 28 days.

If fees are not paid within the timeframes stated, then the application is deemed invalid, and a new application must be submitted.