

Stage 3

LEA decide a statement is not necessary

- If the local authority decide not to issue a statement then the Additional Learning Needs Family Support Worker will meet with you to explain the reasons for this.
- A note in lieu will be written and this will contain all the information that was collected about the child/young person.
- An Education Officer can meet with you to discuss what else might be done to support your child in school.
- If you do not agree with the local authority's decision, then you and your child have the right to appeal (see page 6).

LEA decide a statement is necessary

- The local authority will collate all the information into one document which will specify and quantify the provision your child will receive.
- This will be in draft form initially and is called a proposed statement.

LEA send draft statement

- The Additional Learning Needs Family Support Worker will meet with you and the school to deliver the proposed statement.
- The ALN Family Support Worker will go through each point and clarify any questions you may have.