

# Stage 4

## Parents have 15 days to respond to draft and name a school

- You will have 15 days to consider the content of the proposed statement and whether changes need to be negotiated.
- During this time you should confirm your child's named school. This may have been discussed prior to the proposed statement being produced, but you may consider other schools and discuss whether they are able to support your child's needs.
- Once you are happy with the proposed statement the LEA will produce a final copy.

## Parents and LEA negotiate possible changes to the statement

- This process can take up to 8 weeks if there are many points to negotiate.

## Final Statement

- The final statement must be issued within 8 weeks of the proposed statement being sent.
- If you do not agree with the final statement then you and your child have the right to appeal (see page 6).
- Once the final statement has been issued the additional support should be available as quickly as possible.
- The statement should be reviewed every year.