

EXPRESSION OF INTEREST FOR TRANSFER OF ASSETS FOR COMMUNITY USE

Your expression of interest form should be completed in full. If your form has not been completed, cannot be read or is not on an appropriate form, it will be returned to you to update / complete before assessment commences.

Council officers will then process and review your proposal. If the asset is suitable for transfer and the proposal is considered viable, you may be asked to supply further details in relation to the proposal.

DATA PROTECTION STATEMENT

We require the information requested in this form to allow us to process your application. All information provided in support of an application, including personal details, will be held in a database. Carmarthenshire County Council complies with strict security procedures in the storage and disclosure of your information. These procedures are in accordance with the principles of the Data Protection Act 1998.

EXPRESSION OF INTEREST FORM

FOR TRANSFER OF ASSETS FOR COMMUNITY USE

Please complete all sections of the form

ABOUT YOUR ORGANISATION	
Name of Organisation:	
Address of Organisation:	
Applicant Name / Key Contact: <i>This should be the individual approved by the organisation to act on their behalf</i>	
Position held within Organisation:	
Telephone Number:	
Email Address:	
Date:	

TYPE OF ORGANISATION	
What type of organisation are you e.g. registered charity?	
Do you have a formal constitution, governance documents or set of rules?	
If you are not currently established, please outline the type of organisation you are considering establishing e.g. registered charity, company limited by guarantee?	

When was your organisation established?		
How many people are involved in your organisation?	Management Committee:	
	Full Time Employees:	
	Part Time Employees:	
	Volunteers:	
What is the purpose and main aims of your organisation?		
Does your organisation have experience of managing an asset? If yes, please provide detail:		
Please indicate which of the following insurance cover your organisation holds and provide levels:	Public Liability:	
	Employer Liability:	
	Professional Indemnity:	

ABOUT YOUR PROPOSAL

Title of Project:	
Please provide details of the asset (building or land) you are interested in (name, address, etc.):	
Please state the preferred tenure (please indicate the desired lease term):	
Please provide a brief description of your proposal, including the reason why you are applying for a council asset and what the intended use will be:	
Please outline how the facility will be maintained after the project has completed / land had been transferred:	

COMMUNITY BENEFIT

How will the community benefit from the proposal? *(please attach any supporting documentation or further notes, if applicable)*

Community Benefits	Yes / No	If 'Yes', please provide further details
Will your proposal enable access by all members of the community?		
Will your proposal maintain an existing service or activity in the local community?		
Will your proposal create a new service or activity in the local community?		
Will your proposal have wider community benefits?		
Will your proposal create opportunities for local organisations to work together?		
Will your proposal bring additional financial investment into the area (e.g. through grants unavailable to the Council)?		
Will your proposal create opportunities for developing local enterprise or additional employment?		
How will the organisation contribute towards the Well-being Act and National well-being goals?		

How will the organisation consider and promote Equality?		
How will the organisation consider and promote the Welsh language?		

<p>Will the project present conflict / overlap with other similar facilities in the locality? <i>Consider whether there are any similar facilities already in the vicinity and whether this project may have a negative impact on these</i></p>
<p>What is your evidence of need for your project and who have you consulted with?</p>

SIGNATURE		
Name:	Position:	Date:

Please return completed forms to:

Emily Hughes (Senior Asset Management Surveyor)
Place, Infrastructure and Economic Development
Carmarthenshire County Council
County Hall
Carmarthen
SA31 1JP

Email: ehughes@carmarthenshire.gov.uk